

# J&G FOODS, INC

Q U A L I T Y P O R T I O N E D M E A T S

April 3, 2020

To All J&G Associates:

First of all, we want to thank all of you for your efforts in coming to work during these unprecedented times. Your dedication and hard work has provided essential nourishment for hundreds of thousands of families across the United States. Our customers are very appreciative of the millions of pounds of proteins we have been able to deliver to help our nation's food needs during this COVID crisis. You should all be very proud of your accomplishments.

On your behalf, J&G's COVID-19 team has been constantly monitoring the situation on a daily basis. We have followed the guidelines of the U.S. Center for Disease Control (CDC), World Health Organization (WHO), and the State of Massachusetts. With this pandemic situation constantly on our minds, our number one goal has always been the health and safety of our associates. As you know, we have implemented numerous measures, including enhanced equipment and area cleaning, social distancing measures, temperature checks, staggered lunches, extra sanitizing of hand contact areas, personal and signage instruction, etc.

With our industry classified as essential, we have tried to remain in operation during this peak activity time, but our staffing was at a small fraction of our normal model due to COVID-19 concerns. Therefore, for the health and safety of all at J&G, and with the sharp increase of COVID-19 cases across the US and Massachusetts, we are making the difficult decision to discontinue operations for a period of two weeks, effective end of day Friday, April 3, 2020. We will be re-opening Monday, April 20, 2020. J&G employees will be paid for this time. This will allow for self-isolation/socially distancing for the recommended 14 days so that we can hopefully come back to work healthy and strong.

Please make an extra effort in keeping your distance from others during this period of time. We will be communicating through our website ([jgfoods.com](http://jgfoods.com)), so please check it for important messages and follow all recommended practices. Paychecks will be available for pick up in the main office on Thursday afternoons.

We wish you and your families the best of health as we all navigate through this challenging time together. We look forward to assembling our great J&G team together again on April 20<sup>th</sup>. If you are not planning to return to work on the 20<sup>th</sup>, please contact Kara at 1-508-865-1101 ext. 110.

Thank you for being a critical part of our past and future success at *J&G Foods*. Please be safe and stay healthy.

Warm regards,

Bill Leva  
President  
*J&G Foods, Inc*